

CONDITIONS OF PURCHASE ORDER

1. Purchase Orders to an individual company which results in a cumulative annual value of €10,000 or more are subject to tax clearance procedures. Application forms for tax clearance certificates are available on request from the Accounts Department, Institute of Technology Carlow, Kilkenny Road, Carlow.
2. Purchase Orders to companies in the construction area are required to present their C2 and C46 for the current year to the Accounts Department, Institute of Technology Carlow, Kilkenny Road, Carlow before payments may be made.
3. The terms and conditions endorsed herein apply irrespective of any terms and conditions which might be sought to be imposed by the supplier whether on an invoice or otherwise.
The Institute's standard credit terms are 45 days from the date of receipt of invoice or date of supply whichever is the later, unless otherwise agreed in writing by an authorised official of the Institute.
Date of supply in this context is defined as the date upon which the goods are accepted by the Institute.

This Purchase Order is issued on the strict understanding that unless these conditions are met, the PURCHASE ORDER IS NOT VALID and payment will not be possible.

Should you have any queries please contact the Institute before executing this Purchase Order.